

22 May 1998



Personnel

**LIEUTENANT GENERAL THOMAS R.
FERGUSON JR. AWARD FOR EXCELLENCE
IN TECHNOLOGY TRANSITION**

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This instruction implements AFPD 36-28, *Awards and Decorations Programs*. It explains eligibility requirements, selection criteria, and nomination procedures for the Lieutenant General Thomas R. Ferguson, Jr. Award for Excellence in Technology Transition.

1. Policy. This awards program is administered by AFRL/HR and applies to all AFMC organizations engaged in the transition of new technology from the laboratory to a customer. It does not apply to US Air Force Reserve or Air National Guard members.

1.1. Background of the Award. The Lieutenant General Thomas R. Ferguson, Jr. Award for Excellence in Technology Transition, honors Gen Ferguson's numerous and lasting contributions to the Air Force Science and Technology program. This award was established upon his departure from active duty as a continuing tribute to his achievements.

1.2. Purpose of the Award. The purpose of this award is to principally recognize the transition of laboratory technology from an Air Force Research Laboratory Technology Directorate to either a logistics center, product center, or test center, or directly to a using activity.

1.3. Description of the Award. The award consists of a traveling trophy for temporary retention by the recipient(s) until the next annual award cycle. Each member of the team will receive a plaque and certificate for permanent retention.

2. Period. The period for this award is from 1 January to 31 December of each calendar year.

3. Eligibility. The nominee(s) must be a US Government civilian or military member of the Air Force Research Laboratory or of an AFMC center, or some combination of the two. Individual and team nominations will be considered. The nominee(s) should be mid-level members of the organization (typically, pay band II (GS-12/13) or senior captain/major) with direct involvement or responsibility for the transition of a laboratory technology effort, process, or system/subsystem to a customer.

3.1. Laboratory Technology. Laboratory technology is defined as that work conducted under programs 6.1, 6.2, and 6.3.

3.2. Transition. Transition is defined as the transfer of ownership of a discrete technology effort, process, or system/subsystem, from the laboratory to engineering development or to application/insertion into a weapon system or subsystem or its supporting infrastructure. Transition can be into existing weapon systems, emerging weapon systems, or into the supporting infrastructure.

3.3. Customer. A customer can be Product Centers, Air Logistics Centers, Test Centers, operational MAJCOMs, or other Air Force organizations.

4. Nominations.

4.1. Each AFMC Center and AFRL Directorate can submit one nomination, either for an individual or team, for this award. The nomination will include a justification as described below, plus a three-to-four sentence citation, and a commander/director letter of transmittal. Nomination packages must be received electronically at AFRL/HR by 15 March of each year.

4.2. The justification will be prepared on the Air Force Form 1206, **Nomination for Award**, and is limited to the front and reverse sides of the form. For team nominations, member information may be supplied on supplemental pages.

4.3. Classified justifications are highly discouraged, but are acceptable. Classified nominations will conform to the guidance provided for other nominations, but must also include proper markings, disclosure statement, and follow established procedures for handling and transmittal.

4.4. The nomination format must match the following evaluation criteria: Significance to the Air Force (as appropriate: performance, testability, sustainability, producibility, affordability, life cycle cost savings), timeliness of transition, and innovation. A sample AF Form 1206 with required header information and criteria factors is provided in [Attachment 1](#).

5. Selection.

5.1. The selection panel is chaired by the AFRL Chief Scientist (AFRL/CA). Panel membership consists of the Director of Engineering and Technical Management (AFMC/EN), the Director of Test and Evaluation (AFMC/DO), Director of Logistics (AFMC/LG), and the Director of Requirements (AFMC/DR), or their designated representative.

5.2. The panel will select the individual or team deemed responsible for the transition of a discrete high-payoff technology effort, process, or system/subsystem from the laboratory to a customer that has the highest value to the Air Force.

6. Announcement and Presentation.

6.1. The AFRL Commander will notify the individual or team selected by the panel.

22 May 1998

3

6.2. The award will be presented at a time and place suitable to the selectee(s), the AFRL Commander, and Lt Gen Ferguson, as appropriate.

RICHARD R. PAUL, Major General, USAF
Commander, Air Force Research Laboratory

Attachment 1

NOMINATION FORMAT FOR LT GEN THOMAS R. FERGUSON, JR. AWARD

Figure A1.1. Nomination Format Page 1.

NOMINATION FOR AWARD		
AWARD Lieutenant General Thomas R. Ferguson, Jr. Award for Excellence in Technology Transition		CATEGORY
RANK/NAME OF NOMINEE (Last, First, Middle Initial) Capt Jones, Roberta A. and Team		AWARD PERIOD 1997
DAFSC/DUTY TITLE Lead Engineer, Materials Investigation		SSN
MAJCOM	UNIT/OFFICE SYMBOL/STREET ADDRESS AFRL/nm (Air Breathing Vehicles Directorate)	
BASE/STATE/ZIP CODE		TELEPHONE (DSN & Commercial)
RANK/NAME OF UNIT COMMANDER (Last, First, Middle Initial) Mr. Smith, John A.		
SPECIFIC ACCOMPLISHMENTS (Use single-spaced, bullet format) DESCRIPTION OF THE ACCOMPLISHMENT		
SIGNIFICANCE TO THE AIR FORCE:		
PERFORMANCE		
TESTABILITY		
SUSTAINABILITY		
PRODUCIBILITY		
AFFORDABILITY		
LIFE CYCLE COST SAVINGS		
TIMELINESS		
INNOVATION:		

Figure A1.2. Nomination Format Page 2.

NOMINATION FOR AWARD <i>(Continued)</i>
RANK/NAME OF NOMINEE <i>(Last, First, Middle Initial)</i> Capt Jones, Roberta A. and Team
SPECIFIC ACCOMPLISHMENTS <i>(Use single-spaced, bullet format)(Continued)</i>